

**Lake Bluff Elementary School District 65
Board Vacancy Timeline
April 8, 2015-May 22, 2015**

Christine Letchinger submitted her letter of resignation effective April 8, 2015 due to personal reasons.

April 14, 2015 Committee of the Whole Meeting

- Announcement made about vacancy.
- Board President discusses logistics with Board.

Wednesday, April 15, 2015

- Application to fill the Board vacancy available on the District 65 website www.lb65.org as well as at the District Office—please see Teri Simon, Board Clerk.
- Letter from Board President regarding Board vacancy sent to *Daily North Shore, Patch, Lake Forester, Lake Bluff/Lake Forest Leader*, our District community data base contacts through School Messenger.

Wednesday, April 29 at 4:00 p.m.

All applications are due to Teri Simon, Board Clerk at the District Office.

Thursday, April 30 at 6:00 p.m.

The Board of Education will screen applications at a place to be determined. Interview questions will be determined immediately following the screening.

Thursday, May 7

The Board of Education will interview three candidates beginning at 6:45 p.m. Board members will start their meeting at 6:15 prior to the interviews. Each interview will last approximately 15-20 minutes.

May 12, 2015 Committee of the Whole Meeting will be changed to a Special Meeting

Board Vote will occur/New Board member will be sworn in and then stay to attend first meeting.